

PF claim (PF settlement/EPS settlement/Partial settlement/PF transfer) by online process:-

As per EPFO direction 100% claim will be settled through online. Hence it is to inform you that all claims for settlement, advance transfer must filed through online only, no physical claim will be entertained by EPFO.

Find below the process flow which will the member to file the online request for PF/EPS settlement or PF Transfer.

1. Employee need to follow following link on EPFO Portal (<https://unifiedportal-mem.epfindia.gov.in/memberinterface/>). Activate UAN by using option “**Activate UAN**” link as per below screenshot, If UAN not activated earlier. After activating UAN login on EPFO Portal using user as UAN, Password and Captcha than click on “**Sign in**” button.

If employee has already activated his/her UAN than he/she should directly go to login own UAN account by putting “**UAN, Password**” and “**Captcha**” than click on “**Sign in**” button.

The screenshot displays the EPFO Member e-SEWA portal. The browser address bar shows the URL <https://unifiedportal-mem.e...>. The page header includes the EPFO logo and the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". The main heading is "Universal Account Number (UAN) MEMBER e-SEWA".

On the left, a "Dear EPF Members!!" section lists services like Member Passbook, Aadhaar Based Online Claim Submission, and Seeded Aadhaar. Below this is a "Benefits of Registration" section with three points: downloading/printing the passbook, downloading/printing the UAN Card, and updating KYC information.

In the center, a yellow "NOTE" box contains three points: members with authenticated Aadhaar and Bank details can submit claims online; one mobile number is used for registration; members can view passbooks tagged with UAN; and the passbook facility is not available for members.

On the right, the login form includes fields for "UAN" (with a placeholder "Enter UAN"), "Password" (with a placeholder "Password"), and "Captcha" (with a placeholder "D B V 2 X"). There are "Sign in" and "Reset" buttons, and a "Forgot Password" link.

At the bottom right, an "Important Links" section contains "Activate UAN" and "Know your UAN status".

The Windows taskbar at the bottom shows the date and time as 12:21 on 08/09/2017.

2. Select “**Online Services**” tab, select next option “**Claim (Form-31, 19&10C)**” if employee want for final PF and EPS withdrawal or Partial PF withdrawal.

Member has an option to do online PF/ESP transfer selecting the option 'One member-One EPF Account (Transfer Request)' on same window.

The screenshot displays the EPFO Member Home interface. The browser address bar shows the URL: <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>. The page header includes the EPFO logo and the text: "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". The user's UAN is displayed as "UAN : 1004 5422 1411 /Ms. RICHA KOHLI".

The main navigation menu includes: Home, View, Manage, Account, and Online Services. The "Online Services" dropdown menu is open, showing the following options:

- CLAIM (FORM-31,19&10C)
- ONE MEMBER - ONE EPF ACCOUNT (TRANSFER REQUEST)
- TRACK CLAIM STATUS

The "ONE MEMBER - ONE EPF ACCOUNT (TRANSFER REQUEST)" option is highlighted. On the left side, there are tiles for "UAN Card" and "Account Settings". On the right side, the "Member Profile" section displays the following information:

UAN	100454221411
Name	Ms. RICHA KOHLI
Birth Date	01/05/1992
Gender	FEMALE
AADHAAR	20XXXXXXXX997 Verified (DEMOGRAPHIC)
PAN	CJUXXXXX6E Verified
Bank Account No.	XXXXXXXX4130
Mobile No.	97XXXXXXXX27
E-mail	RDXXXXXXXX92@GMAIL.COM

At the bottom of the page, there is an "Alert" section and a system tray showing the time as 10:54 AM on 30/01/2018.

Note: Before submitting online request by member, particulars like Fathers/husband name, Gender, Date of joining, Date of birth, Date of exit and KYC (Bank, Pan & Aadhar) should be updated on EPFO Portal. Also same should be approved by employer using their DSC.